



REQUEST FOR ERASURE OF PERSONAL DATA

Note:

- (i) Documentary evidence in support of this request may be required.
- (ii) Where the space provided for in this Form is inadequate, submit information as an annexure.
- (iii) All fields marked as * are mandatory.

SECTION 1: Details of the person requesting erasure

Full name: *

Address: *

Contact telephone number: *

Email address:

SECTION 2: Are you the data subject?

Please mark the appropriate and read the instructions which follow it.

YES: I am the data subject. I enclose proof of my identity.

NO: I am acting on behalf of the data subject. I have enclosed the data subject's written authority and proof of the data subject's identity and my own identity.

SECTION 3: REASON FOR ERASURE REQUEST

(Tick the appropriate box)

- a. Your personal data is no longer necessary for the purpose for which it was originally collected;
- b. You have withdrawn consent that was the lawful basis for retaining the personal data;
- c. You object to the processing of your personal data and there is no overriding legitimate interest to continue the processing;
- d. the processing of your personal data has been unlawful;
- e. required to comply with a legal obligation.
- f. In a bid to update the information that was earlier provided

Please provide the information you wish to erase. Please provide any relevant details you think will help us to identify the information.

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SECTION 4: Data to be Erased /deleted/Not processed

Personal information currently on file to be corrected e.g. name, residential status, mobile number, email address.

- 1.
- 2.
- 3.
- 4.

SECTION 5. DECLARATION

Note: Any attempt to rectify personal data through misrepresentation may result in prosecution.

I certify that the information given in this application is true

Signature:.....Date:.....

Data Protection Privacy Notice

The information that you input here shall be retained by us strictly for our own use in line with the Data Protection Act No.24 of 2019, our Privacy Policy and the Privacy Notice and you consent to the application of the Data Protection Act No. 24 of 2019 and the Privacy Notice to all information provided to the institution. This Privacy Notice may be updated from time to time and the most recent version can be found on our website or with our customer care

representative. If you would like any further information or to contact our Data Protection Officer, kindly contact us at **dpo@kuscchohousing.coop** or 0111 027 203 or posted to:

The Data protection office, KUSCCO HOUSING, P.O BOX 28403-00200 GPO NAIROBI