



MEMBERS' PRIVACY NOTICE

1.Introduction

KUSCCO Housing is a registered data controller with the office of the data protection commissioner (ODPC) Identification No.112-6005-F782 and subject to the data protection Act 2019 and the associated legislation. KUSCCO Housing is committed to protecting your personal data and ensuring compliance with the General Data Protection Regulation (GDPR).

2.Purpose

This privacy notice explains how KUSCCO Housing collects, uses, and protects your personal data. We are committed to ensuring your privacy is respected and your data is handled in accordance with applicable data protection laws.

3.What Personal Data We Collect

We may collect the following types of personal data about you:

Name, Email address, Phone number, Address, Membership any other details any other information you provide to us.

4.Purpose of Processing Your Data

4.1 Your personal data will be used for the following purposes;

4.2 To manage your membership;

4.3 To communicate with you about events, marketing, and updates;

4.4 To process payments (if applicable);

4.5 To comply with legal obligations;

4.6 Employer/confirm next of kin;

5. Legal Basis for Processing

We process your personal data based on the following legal grounds:

5.1 Your consent

5.2 Contractual necessity

5.3 Compliance with a legal obligation

5.4 Legitimate interests pursued by KUSCCO HOUSING

6. Data Retention Period

We will retain your personal data for as long as necessary to fulfill the purposes outlined in this notice or as required by law.

7. Sharing Your Data

Your personal data may be shared with:

Third-party service providers (e.g., payment processors, event organizers) who assist us in delivering our services

8. Affiliated organizations with your explicit consent

Legal authorities if required by law

9. Your Rights

You have the following rights regarding your personal data:

9.1 Right to Access: You can request a copy of the personal data we hold about you.

Right to Rectification: You can request corrections to any inaccurate or incomplete data.

9.2 Right to Erasure: You can request the deletion of your personal data, subject to certain conditions.

9.3 Right to Restrict Processing: You can request that we limit the processing of your personal data.

9.4 Right to Data Portability: You can request to receive your personal data in a structured, commonly used format.

9.5 Right to Withdraw Consent: If we are processing your data based on consent, you can withdraw that consent at any time.

10. Whom can I contact

If you have any questions about how your personal information is used by the KUSCCO Housing, or wish to raise complaints, please contact us dpo@kusccohousing.coop or 0111027203

11. Complaints

If you wish to raise a complaint about how we have handled your personal data, you can contact the KHC Data Protection Officer who will investigate the matter.

Our Data Protection Officer can be contacted at dpo@kusccohousing.coop or 0111027203 by or by writing to Data Protection Office, P.O. Box 28403-00200 GPO Nairobi,

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Data Commissioners Office (ODPC) <https://www.odpc.go.ke>

12. Review Privacy Notice

We may update this privacy notice from time to time. Any changes will be communicated to you through e.g., email or website update.

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